



Class Teacher



Application Pack

Consider, Create,
Contribute



Class Teacher

Pay Scale: M1 – M3 - £30,000 – £33,814

Contract: Full time – Fixed Term Contract until August 2025

Required from 1st September 2024

Hurworth Primary School

Westfield Drive

Darlington

DL2 2ET

www.hurworthprimary.com

Telephone 01325 720028

At Hurworth Primary School, we are a family. Everything we do is centred around the children, encompassed by our core values of Kindness, Respect, Resilience, Fairness, Teamwork and Ambition. We create educational opportunities and experiences that inspire and excite our children. Our dedicated, highly-skilled staff work as a family team, going above and beyond to create the education that our children deserve.

We are looking to appoint an enthusiastic and passionate Class Teacher who inspires, motivates and cares about children, their education and their wider development to join our caring, happy and supportive school family.

The successful applicant must:

- ✦ Embody our school motto: Consider, Create, Contribute
- ✦ Lead by example and embody our school values
- ✦ Love reading and have experience of sharing this passion with children
- ✦ Be passionate about teaching and the education of children
- ✦ Be resilient, innovative and committed to their own professional development
- ✦ Be caring and committed to looking after children's well-being
- ✦ Have excellent classroom organisation and behaviour management skills
- ✦ Be creative, forward-thinking and able to work as part of our school family
- ✦ Want to make a full contribution to the wider life of our school

If this sounds like you and you would like to join Hurworth Primary School, please look carefully at the following materials and complete the application form.

The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The post is subject to a successful DBS clearance (certificate of disclosure form from the Disclosure and Barring Service). Pre-employment checks including an online and social media search (KCSIE) will be undertaken before an appointment is confirmed.

The post will be based at Hurworth Primary School however, the Trust reserves the right to require you to work at other schools within the Trust. As part of Lingfield Education Trust, there are exciting opportunities to work across the Trust and for career progression.

Application packs are available from the school. Please email Rebecca Kukielka, Office Manager on rkukielka@hurworthprimary.com or phone the school to request an application pack on 01325 720028. All completed application packs, must be returned directly to the school or emailed and marked for the attention of Rebecca Kukielka, Office Manager.

Visits to the school are encouraged. Please email or call the school office to arrange.

Closing Date: Tuesday 18th June 2024 at 3:30pm

Shortlisting: Thursday 20th June 2024

Interviews: Monday 24th June – times TBC

JOB DESCRIPTION

POST:	Class Teacher
GRADE:	M1 – M3 (£30,000 – £33,814)
RESPONSIBLE TO:	Head Teacher
STAFF MANAGED:	None
JOB PURPOSE:	<p>Each class teacher is responsible for carrying out the duties of a teacher as set out in the current copy of The School Teachers' Pay and Conditions Document. This job description may be modified by the Head Teacher, with agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.</p> <p>To carry out such appropriate duties as may be reasonably directed by your Head Teacher, from those described in the School Teachers' Pay and Conditions Document or the equivalent provisions of successor documents.</p>

ACCOUNTABILITIES / MAIN RESPONSIBILITIES

<p>Main Responsibilities</p>	<ul style="list-style-type: none"> • To have a commitment to the agreed whole school vision and values as published on the school website. To positively promote and contribute to the team ethos of the Trust. • To plan, prepare and implement an appropriate programme of work for the children which: <ul style="list-style-type: none"> 🌊 takes account of each child's individual needs through adaptation of expectations/task. 🌊 considers the needs of the child in all aspects of development. 🌊 fulfils the National Curriculum requirements. 🌊 is in line with whole school policies. 🌊 motivates the children to learn independence and self confidence 🌊 has an awareness of decisions made by the Government, LA, Governing Body and Support Agencies 🌊 has a commitment to first hand experience/curriculum enrichment and the celebration of children's contributions. • To assess and evaluate the children's work and provide pupil profiles/records of achievement which: <ul style="list-style-type: none"> 🌊 are in line with the National Curriculum requirements. 🌊 enable the tracking and monitoring of progress and inform the setting of annual targets. 🌊 form the basis of professional dialogue with: Colleagues; Parents; Support Agencies; Link Schools etc. 🌊 are filed and available (on request) to parents. • To ensure that all the children within the class have equal access to the experiences and opportunities provided. • To take an active part in meetings/working groups relevant to the age range that you are teaching. • To actively promote and implement whole school policies.
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	<ul style="list-style-type: none"> • To have high expectations of the children in work, attitude and behaviour. • To have pastoral care of the teaching group, within the school ethos, by: <ul style="list-style-type: none"> • being a good role model for the children in all personal qualities. • fostering the positive self-image of each child through praise and encouragement. • respecting each child and ensuring that each child develops through praise and encouragement. • To relay any concern to the Head Teacher and Senior Leadership Team. • To continue personal and professional development. • This post has a high level of contact with, and responsibility for, children. • To safeguard and promote the welfare of children for whom you have responsibility or come into contact with, to include adhering to all specified procedures. • Any other tasks as may be reasonably requested by the Head Teacher. • To carry out your duties with full regard to the Trust's Equality Policy.
Lingfield Education Trust	<ul style="list-style-type: none"> • To comply with wider Trust policies and procedures as well as Health and Safety policies, organisation statements and procedures, report any incidents/accidents/hazards and take a pro-active approach to health and safety matters in order to protect both yourself and others. <p><i>These duties are neither exclusive nor exhaustive, and the post holder will be required to undertake other duties and responsibilities, which the Trust Board may determine.</i></p> <p>PLEASE NOTE THAT SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLY WITH ALL SCHOOL POLICIES, INCLUDING THE NO SMOKING POLICY.</p> <p>The School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.</p> <p>The post will be based in Hurworth Primary School however, the Trust reserves the right to require you to work at other schools in the Trust. As part of Lingfield Education Trust, there are exciting opportunities to work across the Trust and for career progression.</p>
Date of Issue:	May 2024

THE SUCCESSFUL APPLICANT WILL BE SUBJECT TO RELEVANT VETTING CHECKS, INCLUDING A SATISFACTORY ENHANCED DBS CHECK BEFORE AN OFFER OF APPOINTMENT IS CONFIRMED. FOLLOWING APPOINTMENT, THE EMPLOYEE WILL BE SUBJECT TO RE-CHECKING AS REQUIRED FROM TIME TO TIME BY THE SCHOOL.

PERSON SPECIFICATION - CLASS TEACHER

Essential upon appointment	Desirable on appointment (if not attained, development may be provided for successful candidate)
<p>Qualifications</p> <ul style="list-style-type: none"> • Qualified Teachers Status (QTS) (AF/C) 	
<p>Experience & Knowledge</p> <ul style="list-style-type: none"> • Knowledge of the structure and content of the national curriculum (AF, I, R) • Understanding & knowledge of current educational issues (AF, I, R) • A clear vision and understanding of the needs of primary pupils, including those with special needs (AF, I, R) • Experience of working successfully and co-operatively as a member of a team in a school (AF, I, R) • Evidence of commitment to raising achievement (AF, I, R) 	<ul style="list-style-type: none"> • Class teaching experience across the primary age-range (AF, I, R) • Experience in teaching phonics (AF, I, R)
<p>Professional Development</p> <ul style="list-style-type: none"> • Attendance at recent and relevant training within the last two years (AF, I, R) 	<ul style="list-style-type: none"> • An active interest in staff development and willing to fully participate (AF, I, R)
<p>Skills</p> <ul style="list-style-type: none"> • Ability to communicate both orally and in writing to a wide range of audiences (AF,I,R) • IT Literate, capable of using MS Word/Excel and office packages (AF,I,R) 	

Essential upon appointment	Desirable on appointment (if not attained, development may be provided for successful candidate)
<ul style="list-style-type: none"> • Ability to communicate effectively in curriculum management – planning, delivery and assessment (AF,I,R) • Ability to demonstrate an understanding of curriculum planning, delivery and assessment (AF,I,R) 	
<p>Personal Attributes</p> <ul style="list-style-type: none"> • A committed, enthusiastic and hardworking disposition (I,R) • A caring and sensitive attitude towards pupils and parents (I,R) • High expectations of pupils' achievements (I) • Fully supportive reference (R) • Interest in working with children to promote their development and educational needs (AF, I, R) • Ability to form and maintain appropriate relationships and personal boundaries with children (AF, I, R) • Evidence of being able to build and sustain effective working relationships with staff, governors, parents and the wider community (AF, I, R) 	<ul style="list-style-type: none"> • Flexibility and adaptability in order to be able to work across age ranges and to mix and work with a wide range of people (AF,R, I)
<p>Special Requirements</p> <ul style="list-style-type: none"> • Strategies understanding and knowledge of current issues in education. (AF, I, R) • Well-structured supporting letter (AF,C) • Suitability to work with children/Satisfactory Enhanced Disclosure (D) 	

Key – Stage identified	
AF	Application Form
C	Certificates
P	Presentation
I	Interview
R	References
D	Disclosure